

Student ID:

Degree / Diploma Course:

Fees Paid:



# Senate of Serampore College (University)

## FACULTY OF THEOLOGY

Application for Registration

Year of Registration.....

Student ID (if exists).....

Affix recent passport size photograph with signature over it

### I. PERSONAL INFORMATION

Name: \_\_\_\_\_

Father's Name: \_\_\_\_\_ (As per Highest Board / Council / Degree Certificate)

Mother's Name: \_\_\_\_\_

Spouse's Name: \_\_\_\_\_

Guardian's Name: \_\_\_\_\_

Marital Status:  M  S  O Gender:  M  F  O Date of Birth:       (attach document) dd mm yy

Mother Tongue: \_\_\_\_\_

Church Affiliation: \_\_\_\_\_

Nationality: \_\_\_\_\_

### II. ADDRESS FOR COMMUNICATION

House No.: \_\_\_\_\_ Locality.: \_\_\_\_\_

City: \_\_\_\_\_ District: \_\_\_\_\_ State: \_\_\_\_\_ Pin code: \_\_\_\_\_

Email: \_\_\_\_\_ Country: \_\_\_\_\_

Phone No. \_\_\_\_\_ Fax: \_\_\_\_\_

### III. COURSE INFORMATION

Course of Study: \_\_\_\_\_

Tutor's Name and Address: (If any) \_\_\_\_\_

Branch of Specialization : (If applicable) \_\_\_\_\_

Medium of Examination: \_\_\_\_\_

Name of College / Seminary /Federated Faculty: \_\_\_\_\_

### IV. ACADEMIC (Attach marksheets and certificates)

Examination Passed	Name of University / Board / School	College Attended	Year of Passing	Registration No.	Class/ Grade

Name of the University from which migrating: \_\_\_\_\_

## Declaration by the Student

- I, ..... hereby declare that,
- A) The information furnished by me in this registration form is true, complete and correct to the best of my knowledge and belief.
  - B) I understand that in the event of any information given have been found false or incorrect at any stage, my candidature is liable to be rejected / cancelled.
  - C) I undertake that in the event of any wrong statement or discrepancy in the statement furnished by me being detected even after my admission (and graduation), is liable to be terminated without any notice to me.
  - D) I have read the rules and regulations pertaining to the Degree / Diploma course and shall abide by them and all other stipulations and decisions of the Senate of Serampore College and / or its Committees as applicable to me.
  - E) I am neither engaged in nor am intending to undertake any course of study or employment in any other University / Institution / Organization while I am registered for the Course with the Senate of Senate of Serampore College.
  - F) I understand that if I am engaged in / registered for any concurrent degree / diploma course of any other university, my registration shall be cancelled.

**Date of Application:** \_\_\_\_\_

**Full Signature of Candidate**

I hereby recommend the name of the above cited candidate for admission to the Course through the College / Seminary / Federated Faculty.

**College Seal:**

\_\_\_\_\_  
**Signature of College / Seminary  
Principal/Federated Faculty Registrar\***

**Date:** \_\_\_\_\_

**\*Principal's signature is not required for external  
Studies (BCS Direct Senate and Dip.C.S.)**

## Instructions

1. **Required documents**
  - a. Marksheet in support of Educational qualification.
  - b. Degree Certificate.
  - c. Marksheet of Senate Qualifying Examination (If any).
  - d. School Leaving Certificate as a proof for date of birth.
  - e. Migration Certificate.
  - f. Tutor's Certificate (if needed).
2. Registration form submitted without the Fees, candidate's full signature and all other relevant particulars asked there in will be rejected.
3. The tutor (applicable in case for B.C.S and Dip.C.S) must be a theologically qualified person who can guide the candidate.
4. Change of Name at the time of registration or later will be permitted only after submitting the court affidavit in original to the Senate.
5. All true copies of marksheet /certificates must be attested by the Principal of the affiliated College / Seminary or Registrar of the Federated Faculty after verifying the original personally.
6. Registration form must be filled in English by the candidate legibly in his / her own handwriting and for better computerized processing, use only capital letters.
7. The registration form together with all the enclosures and the prescribed fees (Drawn in favour of the **Registrar, Senate of Serampore College by Bank Demand Draft payable at Serampore or Kolkata**) should be sent **UNDER REGISTERED POST WITH ACKNOWLEDGEMENT CARD** at one time to the **Registrar, Senate of Serampore College, P.O. Serampore 712201, Dist. Hooghly, West Bengal, India.**