

CONVOCATION – 7TH DECEMBER 2017

CIRCULAR – III

(INFORMATION FOR GRADUATES)

1. **HOST:** CSI Synod Secretariat, Chennai
Diocese of Madras
United Evangelical Lutheran Church in India
Gurukul Lutheran Theological College and
Research Institute, Chennai
2. **VENUE:**
 - I. **COMMEMORATION SERVICE:** LITE Centre, 17, Balfour Road, Behind Bain School, Kilpauk, Chennai, Tamil Nadu 600010
 - II. **CONVOCATION:** LITE Centre, 17, Balfour Road, Behind Bain School, Kilpauk, Chennai, Tamil Nadu 600010
3. **DATE:** December 07, 2017
4. **HOW TO REACH:** Please see the attached sheet
5. **ARRIVAL AND DEPARTURE**

All the Graduating students who will receive the Degree at the Convocation Ceremony should arrive at Chennai at your accommodation by the evening of 6th December, 2017 and depart on 7th December after Convocation OR 8th December morning. You have to be present at the **LITE Centre, 17, Balfour Road, Behind Bain School, Kilpauk, Chennai – 600010 Tamil Nadu from the morning of the Convocation day (7th December, 2017) till the end of the ceremony.**
6. **ACCOMMODATION & FOOD:**

With regards to the accommodation, students shall be provided, as far as possible, in the vicinity of the LITE Centre.

 - The students, who chose to stay in LITE Centre, where few accommodation are provided, should be willing to pay their room rents as shall be fixed by the management of the LITE Centre. These rooms shall be available to students by furnishing the information including the number of guests going to stay, by paying the rents.
 - The availability of the rooms in the LITE Centre shall be as **first come first served** basis.
 - The students, who would like to stay in LITE Centre, the Convocation venue, should send the information to this e-mail id – registrarsenate@yahoo.in
 - In any way there are hotels and Church Guest Houses, surrounding the LITE Centre. Students may contact and make their own arrangements, if they wish to.

- Students shall be provided accommodation from afternoon of **6th December, 2017 to morning of 8th December, 2017**. Food shall be provided. The Guests will have to pay their own food bills.

7. COMMEMORATION SERVICE:

There will be a Commemoration Service on **7th December at 8.00 a.m.** at the Convocation venue (LITE Centre)

8. REHEARSAL:

The rehearsal for Convocation will begin at 9:15 a.m. on 7th December, 2017 following the Commemoration Service. All the Graduating candidates who will receive their Degrees are required to attend the rehearsal, without fail.

Candidates who are not present at the rehearsal will not be permitted to take part in the Ceremony to receive the Degree.

9. TYPE OF WEATHER

Usually Chennai is very pleasant in the month of December.

10. TIMINGS OF THE FUNCTIONS ON THE CONVOCATION DAY: (TENTATIVE)

Commemoration Service	08:00 a.m.– 08:50 a.m.
Tea Break	09:00 a.m.– 09:15 a.m
Rehearsal	09:15 a.m.– 12:00 hrs.
Lunch Break	12:30 p.m. – 02:00 p.m.
Convocation Photo	02:15p.m. – 02:45 p.m
Convocation Tea	02:45 p.m. – 03.00 p.m.
Convocation Ceremony	03.30 p.m. – 06:00 p.m.
Return of gowns and hoods	06:00 p.m. – 06:30 p.m

11. CORRESPONDENCE:

All matters related to the Convocation should be addressed to the Registrar, Senate of Serampore College, Serampore- 712201, Dist. Hooghly, West Bengal (registrarsenate@yahoo.in).

REGISTRAR

TRAVEL DETAILS

HOW TO REACH:

1. Gurukul Lutheran Theological College & Research Institute, Chennai

(94, Purasawalkam High Road, Kilpauk, Chennai – 600 010.)

a. BY AIR (Chennai Airport)

- Chennai Airport is located at about 18 km from Gurukul campus. Book the Taxi up to “Purasawalkam High Road, opposite to Abirami Theatre”, by pre-paid Taxi from the Airport to Gurukul campus, which may cost about Rs.400/- to Rs.500/- **OR** book through Ola / Uber, which may cost about Rs.350/- to Rs.450/- (tariff varies as per peak hours).
- Chennai Airport is also well connected with Metro Rail service. Metro fare up to “Kilpauk” cost Rs.60/- and thereafter take Auto to Gurukul campus, “Purasawalkam High Road, opposite to Abirami Theatre” for about Rs.50/- to Rs.60/-

b. BY TRAIN (Chennai Central and Egmore Railway Station)

- Chennai Central Railway Station is about 5 km from Gurukul campus. (i) By Bus Nos. 7C, 7E, 7F, 7H, 7M – get down at “Kellys Bus Stop”, and it’s about 5 minutes’ walk to the campus. (ii) By Bus Nos. 20, 20A, 20C, 120 – get down at “Abirami Theater Bus Stop”, and it’s about 2 minutes’ walk to the campus. (iii) By Auto up to “Purasawalkam High Road, opposite to Abirami Theatre”, the tariff may cost from Rs.90/- to Rs.100/-. (Pre-paid Auto Stand available within the station premises).
- Egmore Railway Station is about 3 km from Gurukul campus. (i) By Bus Nos. 22, 22A, 23C, 27D – get down at “Abirami Theater Bus Stop”, it’s about 2 minutes’ walk to the campus. (ii) By Auto up to “Purasawalkam High Road, opposite to Abirami Theatre”, the tariff may cost from Rs.80/- to Rs.90/-.

c. BY BUS (Koyambedu Bus Stand, Chennai)

- Koyambedu Bus Stand, Chennai is about 7 km from Gurukul campus. (i) By Bus No. 29E – get down at “Abirami Theater Bus Stop”, and it’s about 2 minutes’ walk to the campus. (ii) By Bus Nos. 159A, 159B – get down at “Motcham Theater Bus Stop”, and it’s about 10 minutes’ walk to the campus. (iii) By Auto up to “Purasawalkam High Road, opposite to Abirami Theatre”, the tariff may cost from Rs.150/- to Rs.180/-.

2. LITE Center, Chennai

(LITE Auditorium, behind Bain School, No.17, Balfour Road, Kellys, Chennai – 600 010.)

a. BY AIR (Chennai Airport)

- Chennai Airport is located at about 18 km from LITE Center. Book the Taxi up to “Kellys, LITE Auditorium, behind Bains School”, by pre-paid Taxi from the Airport to LITE Center, which may cost about Rs.400/- to Rs.500/- **OR** book through Ola / Uber, which may cost about Rs.350/- to Rs.450/- (tariff varies as per peak hours).
- Chennai Airport is also well connected with Metro Rail service. Metro fare up to “Kilpauk” cost Rs.60/- and thereafter take Auto to LITE Center, “Kellys, LITE Auditorium, behind Bains School” for about Rs.50/- to Rs.60/-.

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- Chennai Central Railway Station is about 5 km from LITE Center. (i) By Bus Nos. 7C, 7E, 7F, 7H, 7M – get down at “Kellys Bus Stop”, and it’s about 2 minutes’ walk to LITE Auditorium. (ii) By Bus Nos. 20, 20A, 20C, 120 – get down at “Abirami Theater Bus Stop”, and it’s about 10 minutes’ walk to LITE Auditorium. (iii) By Auto up to “Kellys, LITE Auditorium, behind Bains School”, the tariff may cost from Rs.90/- to Rs.100/-. (Pre-paid Auto Stand available within the station premises).
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